

Dear Participant,

With the holiday season upon us, many of us have plans to visit family and friends, and this may mean renting a vehicle for the trip. We would like to remind our participants of the rental vehicle policy to help ensure a smooth rental experience.

Please review the below important highlights of the rental vehicle policy:

- Insurance is included in the Stellantis contracted rate when renting a vehicle through Business Travel's designated travel provider for business or leisure.
- All rentals must be booked using the designated travel provider (669-272-1325) to ensure insurance coverage – be sure to state you are a participant of the Company Vehicle Operations Program when calling.
- Insurance does not need to be purchased, as long as the vehicle is rented through Business Travel's designated travel provider. Any vehicle NOT rented through Business Travel's designated travel provider does not include insurance unless the participant purchases coverage, at their own expense, at the time of the rental. Insurance purchased by the participant is not associated with Stellantis insurance coverages in any way.
- Active Participants: remember to pay for leisure rentals with your personal credit card upon return of the rental.
- Loaner rentals (when your vehicle is out of service for three or more days) if you reside within SE MI, contact the Lapeer Road Marshaling Center for your loaner at 833-550-5783. If you reside outside SE MI, your loaner must be booked using the designated travel provider (669-272-1325) to ensure insurance coverage.

**Retiree Participants:** please see the Rental Vehicles page under the Insurance tab on our website: <a href="https://www.chryslercocar.com/">https://www.chryslercocar.com/</a>.

Please contact Stellantis Business Travel with any questions or if you have any issues with renting at <a href="mailto:businesstravel@fcagroup.com">businesstravel@fcagroup.com</a>.

Thank you and we wish you safe travels!

**Company Vehicle Operations**